

Operations Guide

The following guide has the *main purpose of having a Board that organizes the Community of Repeater Owners of Puerto Rico and the Virgin Islands, working on the rules and procedures endorsed by the owners of coordinated repeaters to guarantee non-interference between the coordinated frequencies.* Here you will find what you as a repeater owner should know when a frequency is coordinated. It is important to study this guide carefully because you will discover your rights and responsibilities when you assume responsibility as a trustee.

Chapter I – OFFICERS

Section I.

TO. The board of officers will be composed of a **president**. The board will appoint representatives from different departments as required.

- 1. Five Zone Coordinators (North, South, East, West and Virgin Islands).**
- 2. A Records Custodian** shall be responsible for the confidential safekeeping of all records and shall keep records of the minutes of the meetings.
- 3. The president and coordinators** will have at least two terms to occupy their position on the **PRVIVFC Board**.

B. The current Board may be ratified, **or a new board elected every 4 years** by vote for the purpose of continuing their work for the organization of repeater frequencies. At a General or Extraordinary Assembly of the Trustee community (Repeater Owners) representing the coordination area in Puerto Rico and the Virgin Islands. The elected Board will be responsible for the proper functioning of the organization and will maintain the official records of "Puerto Rico & Virgin Islands." Islands Volunteer Frequency Coordinator", hereinafter "**PRVIVFC**" If the trustee community understands that the elected board *is not carrying out the correct procedures according to the operating guide and presenting conclusive evidence*, they can send a letter addressed to the Board presenting the evidence of their arguments to request a special election. The board will send said letter to the trustees within 5 days and will issue a response within 15 days to the community of repeater owners. If the special election proceeds, an Extraordinary Assembly will be called, setting a specific date no later than 30 days.

*Should any vacancy(ies) arise during the **4-year term** of any Board member(s), they may be filled by nomination. The Board will open a nomination period within 5 days and announce the nominees within a period of 10 subsequent days. **The Board will follow parliamentary processes and will validate or guarantee the vote with the owners present and/or virtually in a vote of half plus 1 (50% + 1).***

The vote will be as follows to validate the selection of the board.

- ✓ The owners of repeaters who attend the General or Extraordinary Assembly **must be present** and for the vote of a new Board the **parliamentary processes will be followed** and to validate or guarantee the vote will be with the owners present in a vote of **half plus 1** (50% + 1).
- ✓ For future votes on new matters requiring the presence of the owners, the vote will continue with the parliamentary process and the vote will **be half plus one.**

Section II.

Duties of the President.

It will be the responsibility of the president:

- A. **Chair** all Assemblies and meetings of the Board of Directors.
- B. Execute all measures adopted by the Trustees in Ordinary Assemblies and Extraordinary meetings and follow up on all matters adopted by the Board of Directors so that they are carried out diligently.
- C. Ensuring ***the proper functioning of the PRVIVFC*** .
- D. Send to all the “ trustees ” of coordinated and validated repeaters **your ID identifying you as a trustee for** Puerto Rico and the Virgin Islands making them members of the **PRVIVFC** .
- E. , ***educate and establish proper work plans and assignments for Board members***, as well as **educate the Trustee Community regarding this Guide to the Duties and Responsibilities of PRVIVFC Members**.
- F. Establish and issue all necessary correspondence and notifications in compliance with the measures adopted at Ordinary and Extraordinary Assemblies and follow up on all matters adopted by the Board of Directors and in this Guide, so that they are carried out diligently and within the established timeframes.

Section III.

Duties of the Custodian of Records:

- A. To safeguard the official seal, all records, minutes, minutes and other official documents of the “**PRVIVFC**” .
- B. Maintain minutes and records of all Board meetings and assemblies.
- C. Receive and dispatch all incoming correspondence and keep records of it .
- D. Sign the coordination and validation certificates together with the president.
- E. Transfer all records in the event of a change of Board.

Chapter II – BOARD OF DIRECTORS

Section I.

1. Vacancies and other matters:

- A. Should a vacancy arise on the Board for a just cause, the vacancy will be filled by a suitable candidate chosen by the members of the community of trustees who will occupy that position and ratify it at a virtual or in-person meeting.
- B. No officer of the Board shall receive remuneration for his or her services.

2. Control and publication of records:

- A. The **Custodian of Records** shall maintain an official record of frequency coordination containing all required information and shall make it available to the FCC upon request.
- B. The **PRVIVFC** will publish the official database in available media for use by the amateur radio community. It will contain the initials, coordinated frequency, town and tone (for those repeaters considered open), as well as the coordination and validation status of the repeaters.
- C. The **PRVIVFC** will be governed by the “Procedure for the Coordination of Frequencies

Chapter III – RIGHTS AND DUTIES OF MEMBERS (TRUSTEES)

Section I.

The trustee has the right to:

- ✓ The trustee **will represent all coordinated repeaters on his behalf.**
- ✓ **Attend and participate in all discussions and debates at all *Ordinary Assemblies, Extraordinary in-person or virtual meetings* of the organization and vote on all matters brought for voting as long as their validation is up to date.**
- ✓ **One vote** for each vote is required.
- ✓ Issue your **identification card, your PRVIVFC coordination and validation certificate**
- ✓ Inform you by **email or through the PRVIVFC** call page to assemblies, matters related to your repeater (individually and confidentially).
- ✓ Duplicate your frequency(ies) at other site(s) without causing interference **using the standards and new coordination procedures to locate the frequency(ies) at the other site new authorized by PRVIVFC.**

The trustee has a duty to:

- ✓ Comply with all **rules and regulations of the FCC, Part 97** (communications) and the Act Communications Act of 1934, as amended and with any other part as it may be required by law (If there is an order to shut down a repeater by the FCC, the frequency is vacant).
- ✓ Observe strict compliance with **the Articles of the Operation Guide according to amended**. It will be an essential requirement to be a " trustee " of one or more repeaters coordinated to be part of the **PRVIVFC**.
- ✓ Provide accurate information for the **PRVIVFC**. If the trustee provides information Incorrect or incompletely intended to deceive in coordination or validation requests will be sufficient reason to cancel any coordination (**All information will be confidential**).
- ✓ Ensure that **your repeater(s) are kept ON AIR and will inform the PRVIVFC** . If For some reason your repeater(s) are off the air will explain the reasons for being OFF AIR. The Board will activate the protocol for the repeater validity procedure.
- ✓ **Correct if I will cause any interference with another frequency following the regulations of the Part 97 (Repeater Stations)** as soon as possible before the **PRVIVFC** intervene to mediate between the parties to resolve said controversy by interference.
- ✓ **Fill out the relevant forms** when you must report the following points about your repeater: request new coordination, repeater repair, change in coordination (location, access change, mode of operation (FM – Digital), if you want to duplicate, give consent for the use of your repeater for emergencies and to request the **PRZC coordination zone** .
- ✓ Hand over the frequency(s) to the **PRVIVFC** when **you move to another country than you understand that you will not have control of your repeater(s) or do not wish to continue with the frequency**. It is prohibited to sell a repeater with the frequency since the frequencies do not belong to you upon delivery. Frequencies **are not for life**.

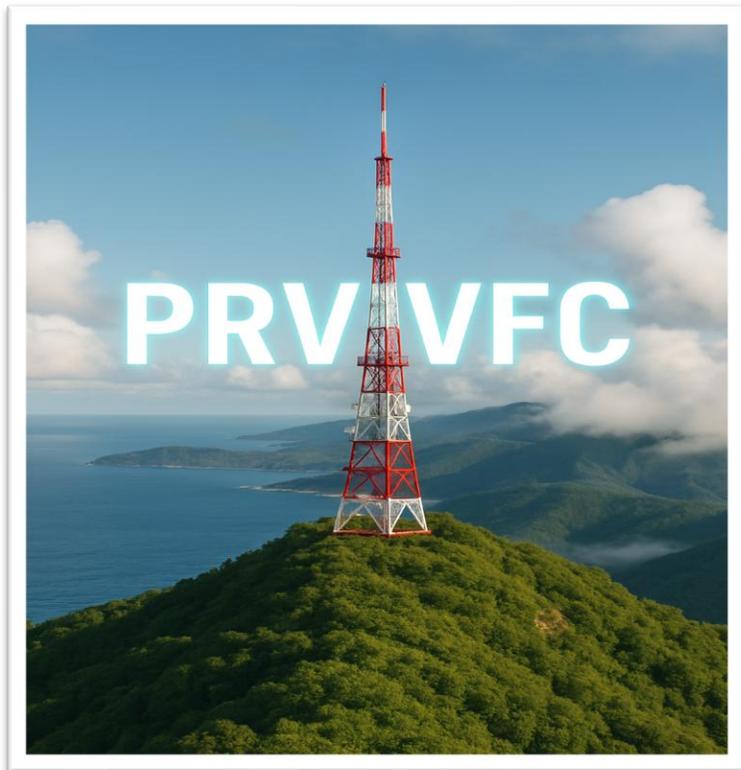
Note: Violations of the rules and regulations (Part 97) of the Federal Communications Commission that result in temporary or permanent suspension or cancellation of the license or violation of this Guide as amended are considered grounds for expulsion from the organization and cancellations issued in its name.

Chapter IV – AMENDMENTS

Section I.

- A. This Guide may be **amended by any trustee**. with the right to vote submits proposed amendments. The proposed amendments must be submitted in writing and addressed to the secretary at least **thirty (30) days before the date of the Assembly** where said proposed amendments will be discussed. The secretary will circulate through the agreed means at least **thirty (30) days before the date on which the Assembly is summoned**.
- B. The quorum required for the Assembly where amendments will be discussed **will be the number of trustees present at the Assembly**.

- C. All amendments that receive **a majority vote (half plus one)** will be in favor of the amendments submitted and within thirty **(30) days of being approved, they will be published electronically on the PRVIVFC** website. So that all trustees can have access to the amendments to the operating guide, rules and procedures.
- D. In the event that an in-person meeting cannot be held for the following **reasons: natural disasters, pandemics, or other emergencies** that make it impossible to meet in person, the board will send the study guide amendments to the trustees or post them at least 30 days in advance and then submit them to a virtual vote on the **PRVIVFC website** , following the same voting protocols.



Rules and procedures for Frequency Coordination

These rules and procedures have been established for the purpose of formalizing an effective and equitable coordination system for use by the **PRVIVFC**. All requests for coordination will be brought to the PRVIVFC electronically by the petitioner through the official PRVIVFC page at the following link: [NEW COORDINATION REQUEST FORM](#). All will be treated equally, and all petitioners will have equal opportunities to obtain coordination as long as they meet the established coordination requirements and there are available frequencies. New requests for coordination will be answered within **(15) days via email**.

All applications will be published on the **PRVIVFC website** in the application status section.

The **PRVIVFC** has the following responsibilities:

- A. Follow the **Band Plan** approved by the Coordinating Entity (**PRVIVFC**) for Puerto Rico and the Virgin Islands and ensure compliance. The IARU REGION 2 Band Plan recommended by the Puerto Rico Virgin Islands (VIVIFC) has been used and has thus far been successful in avoiding interference between frequencies. Remember that our island is small, and the IARU REGION 2 BAND PLAN supported by ARRL was adopted.
- B. Prepare and maintain a **document indicating the distribution of villages by zones coordination**. The island will be divided into **five (5) zones** namely (north, south, west and **this is Virgin Islands**). The Board will be responsible for representing the amateur radio community in forums as required, including hearings before the FCC if necessary.
- C. **confidential** computerized database of all coordinated repeaters, including:
 1. Full name of the “ trustee ”.
 2. Indicatives
 3. Trustee 's Mailing or Residential Address
 4. Phone
 5. Email
 6. Coordinated repeater frequency
 7. Whether the repeater is analog or digital
 8. Data such as tones, talk groups, chains, through the Internet (voluntarily)
 9. Coordinates of the location where it is located
 10. Exact physical address of the repeater
 11. Antenna height
 12. The power in watts of the repeater
 13. Elevation above sea level
 14. If it is chained or linked

- D. Prepare a standard form for coordination that includes all the required information **NEW COORDINATIONS**** The Board will validate the coordination each year by carrying out a study and **preparing a validation form that contains the necessary information to validate the coordination's. VALIDATIONS OF REPEATERS (ON AIR)**
- E. Prepare an official list of applications pending from the different bands and publish it on the **PRVIVFC page**.**
- F. Receive and analyze** coordination requests to issue a recommendation on the request based on the following parameters:
- The applicant meets the requirements to be a “ trustee ”
 - The application contains all the required information.
 - There is a frequency available free of potential interference in the requested area.
 - The frequency assigned is not assigned to another person.
 - The applicant trustee has the necessary equipment to operate the repeater plus the (site)
 - Place and will have it up and run properly within the required period of **ninety (90) days**.
- G. Prepare a **Coordination Certificate**, which will be issued to any radio amateur whose frequency is coordinated. It must indicate:**

- **The coordinated frequency.**
- **The people of coordination.**
- **The “sponsor” if any.**
- **name and callsigns of the trustee**
- **The town that is located.**
- **The date is issued.**
- **Whether the repeater is analog or digital.**
- **Signature of the secretary and the president.**

All certificates must have the official PRVIVFC logo.

Entidad Coordinadora



- H. Prepare an **ON-AIR Validation Certificate**, which will be issued to all trustees whose frequency(ies) are on the air. It must indicate:**
- **Name of the trustee**
 - **The trustee 's callsign**
 - **The coordinated frequency(ies)**
 - **The town that is located.**
 - **The study carried out (The order of the study examples: first, second, third, etc. ...)**
 - **The date is issued.**
 - **Signature of the secretary and the president.**

“TRUSTEE” CHANGES AND TRANSFER OF COORDINATIONS

A. Personal coordination are non-transferable, *so they cannot be transferred. from one “ trustee ” to another “ trustee ”.*

B. The repeater coordination’s that are issued to “sponsors” (clubs or groups) They can be transferred from one trustee to another within the same group. sponsor. The *requirements are as follows:*

1. The Clubs or groups **must complete form 605-C** and submit it to the **FCC** to update the club's trustee.
2. The club or group will send **a letter certifying that at a meeting of the Board of Directors duly convened and with the quorum of regulations it was agreed change to the “trustee”** . It is suggested that these documents be sent together to facilitate the change process. (Corporate Resolution)
3. The **PRVIVFC will issue a new Coordination Certificate** reflecting the changes as soon as the required documents are received and analyzed.

RESPONSIBILITY FOR COORDINATION

- A.** The respective trustees of record shall resolve any interference or other issues between the parties, with the understanding that Part 97 of the Federal Code shall be used as a guide . The **PRVIVFC** will attempt to intercede whenever necessary, but the FCC shall have the final say if an agreement is not reached between the parties after reviewing the evidence submitted by the **PRVIVFC**.
- B.** Trustees will be **responsible for any changes to be reported to the PRVIVFC for coordination, for example:** repair, changes in access, change in the mode the repeater operates, relocation of the repeater and frequency delivery.
- C.** You are strictly prohibited from delegating or assigning to another trustee or radio amateur your responsibility as trustee of the frequency(ies) coordinated to you.

VALIDITY OF COORDINATION

- A.** Any coordination issued by the **PRVIVFC will be valid as long** as the trustee **fulfill his duties as such and keep the equipment running and validated when required.** Independent Trustee *if he/she dies or wants to pass the frequency on to PRVIVFC database.*
- B.** If any problem occurs that **prevents the equipment from functioning** for a period of more than **fifteen (15) days**, the " trustee " will be responsible for completing the repair form. from repeater to PRVIVFC .
- C.** Coordination will remain in effect for the next ninety (90) days.

D. The following rules will be complied with:

- If for any reason the equipment causes any type of ***interference to other similar devices*** already coordinated, said problem must be resolved between the causing trustee and the injured party, since both are responsible according to ***Part 97.205(c) of the Federal Code***. If one of the conflicting devices is not properly coordinated, the trustee of said device has the primary responsibility to resolve the problem. We recommend the use of a tone on all repeaters. If the problem is not resolved, the uncoordinated device or the most recently installed device must be disconnected until the conflict between the trustees is resolved. The FCC will act as an arbitrator in extreme cases, guided by Part 97 of the Federal Code. We recommend that you familiarize yourself with **Subpart "C" of Part 97.205**.
- The frequencies are coordinated for the requested location; ***they are not the property of the trustee; they belong to the coordinating entity and cannot be transferred***. Their coordination will remain ***effective as long as the equipment described in the request remains active (ON AIR) at the site coordinated by the requesting entity and the trustee does not change and said coordination is maintained*** through the **required validations**. If any of these conditions are affected, the coordination will be canceled. If the trustee has any doubts or questions, they must contact the **PRVIVFC** immediately.
- The equipment must be operational within ninety (**90**) days of the date the Coordination Certificate is issued. If the " trustee " has any inconvenience for not being able to comply with this time period, he must contact the PRVIVFC notifying **the reasons in writing ten (10) days before the expiration** of the indicated term. **Coordination are not for life**, they must be validated periodically at the request of the coordinating entity. Repeater installations within a 10-mile area around the Arecibo Observatory must obtain a release from that institution. The " trustees " must comply with ***Part 97.205(h)*** before proceeding with the installation of the equipment.
- If the trustee wishes **to sell his/her repeater(s)** to another radio amateur using the assigned or coordinated frequency. The selling trustee must explain to the radio amateur that upon purchasing the repeater (electronic equipment), the frequency assigned by rules and procedures **is returned to the coordinating entity** and guides him/her in requesting new coordination from the coordinating entity so that it assigns him/her the frequency that will be programmed with the equipment he/she purchased. Frequency does **not belong to the trustee; they are not lifelong**. If a trustee does not follow the rules and procedures, the coordination will be canceled. If the radio amateur purchases a repeater and installs it using the programmed and coordinated frequency, the coordinating entity will send him/her a letter explaining that he/she is in violation of Part 97 and will be asked to turn off said uncoordinated frequency. The **FCC will intervene with the evidence presented by the PRVIVFC** Board if the radio amateur does not follow the rules and procedures of the coordinating entity.

COORDINATION LIMIT

Over time, some radio amateurs have had multiple coordinated frequencies, limiting the ability of other radio amateurs to request new coordination requests. The following point is established to resolve the coordination limit:

- ✓ As of **June 1, 2025**, each trustee will have a limit of up to two frequencies to coordinate in the VHF 2 meter and UHF 70 CM bands (1 frequency per band) because both bands are the most used and encourage doubling their frequencies.
- ✓ As of **June 1, 2025**, each trustee will no longer have a frequency limit to coordinate in the 220 MHz, 900 MHz, and 1200 MHz bands, and the use of unused bands will be encouraged.

Note Clarification: The **PRVIVFC** board recognizes that prior to the effective date limiting the number of repeaters, several trustees have exceeded the limit. These trustees will be guaranteed their number unless they fail to comply with the coordination period on some of their frequencies.

DUPLICATION OF COORDINATIONS

- A. Trustees may duplicate *their coordinated frequencies only once*.
- B. They may *duplicate the two frequencies by conducting a study to avoid interference with another trustee with the due authorization of the PRVIVFC*. (It is essential that *you send a new coordination indicating that you are going to duplicate one of your frequencies, filling out all the* required fields so that the **PRVIVFC board** can analyze it and give you authorization to duplicate your frequencies). *You cannot duplicate without the authorization of the PRVIVFC*, and must have certificates (coordination and validation) for the new location of the duplicated frequency.

Note : Failure to follow these rules may result in uncoordination of your duplicate frequencies.

SHARE COORDINATIONS

- A. Frequency can be shared as long as they meet the following criteria:
 - ✓ **PRVIVFC** board will cordially discuss with the primary trustee that their coordinated frequency is intended to be shared with another trustee, providing them with all the details of their location. The primary trustee has the right to approve or reject the sharing of their frequency (except for Virgin Islands frequencies).
 - ✓ The frequencies must be at the *ends of the island at a distance that does not interfere with both*.

- ✓ The second trustee must be aware that the frequency is shared with the primary trustee and that if there is any dispute, the regulations of Part 97.205(c) will be followed, which states the following:

(c) Where the transmission of one repeater causes harmful interference to another repeater, the owners of both repeaters are equally and fully responsible for resolving the interference unless the operation of one repeater is recommended by the frequency coordinator and the other is not. In this case, the owner of the uncoordinated repeater has primary responsibility for resolving the interference.
- ✓ The board will analyze whether the frequency can be shared by conducting a location study and will issue a report on whether frequency sharing is authorized.
- ✓ The Board is responsible for determining which frequencies are shared. Trustees do not have this right due to potential interference conflicts, especially in the VHF bands (144 MHz and 2 meters).

REQUIRED FORMS IN THE MATTER OF COORDINATIONS

Trustees, in their duty to follow the rules, procedures and protocols required by the operational guide, must complete the following forms:

- ❖ **New Coordination Form** = Every radio amateur who wishes to obtain a new coordination must fill out the new coordination form with all the required information and with all the requirements below:
 - ✓ Be a **Radio Amateur resident of Puerto Rico and the Virgin Islands** with the following categories of current licenses (**Technician – General and Extra Class**).
 - ✓ If you are in the Arecibo Observatory PRZC Coordination Zone as required by **Part 97.205(h) You must complete the PRZC coordination zone permit application** (For more information go to the following link: ([Puerto Rico Coordination Zone](#)) and to complete the form go to the following link: ([Application Form in the PRZC Coordination Zone](#)).
 - ✓ [New Coordination Form](#) in its entirety the parts that are indicated as requirements
- ❖ **Repair Form** = Every trustee must complete this form because electronic equipment is subject to failure during operation. If you, as a trustee , believe that your equipment cannot be repaired within the first 15 days required by law, you must complete this repair form to activate the 90-day protocol required by the operational guide.

❖ **Coordination Change Form** = Any trustee who makes a change that affects their coordination must notify the coordinators so they can approve the changes, update the database, update the repeater directory, and send their coordination certificate updated with the changes expressed by the trustee. This is a requirement, as established in the guidelines. Here is a list of changes you can make:

- **Access change (tones, color, slot, TG, etc.)**
- **Relocation of the repeater (this is more important because it requires a study by the area coordinator and authorization by the area coordinator and the **PRVIVFC Board**).**
- **The mode in which the repeater operates (analog to digital and vice versa)**
- **The protocol it transmits (FM - DMR – C4FM – D-STAR – NXDN – P25 – ECT.)**

Note: The trustee may not relocate his or her repeater until authorized by the **PRVIVFC**. If you relocate without authorization, you will be responsible for addressing potential interference from other trustees as required by Part 97.205(c).

❖ **Frequency Delivery Form(s)** = any trustee who voluntarily understands that he/she does not wish to continue operating his/her repeater with the coordinated frequency will fill out the form to transfer the frequency to the **PRVIVFC** frequency bank to have it available for any new coordination.

❖ **Frequency Duplication Form** = Any trustee who wishes to duplicate their frequency must complete the form so the area coordinator can determine whether it is feasible to coordinate their frequency at the location you specified. The trustee cannot duplicate the frequency until the coordinator authorizes the duplication.

Note: You can only duplicate twice (your coordinated frequency plus the same frequency duplicated).

❖ **Frequency Sharing Form** = This form will only be completed by the trustee who is authorized to complete it by the **PRVIVFC** board because the primary trustee has approved the consent with the board to share his or her frequency with another secondary trustee .

Note: No trustee may share their frequency without the authorization of the primary trustee and the **PRVIVFC** Board.

❖ **PRZC Coordination Zone Form (Puerto Rico Coordination Zone)** = any trustee who requests new coordination and is within 10 miles of **The National Radio Astronomy Observatory** You must complete the form to authorize coordination within the coordination zone area as required by Part 97.205(h). For information, visit the following link: [Puerto Rico Coordination Zone](#)

❖ **Off-air repeater reporting form** = Any radio amateur or trustee who is aware that a repeater or coordinated frequency is off-air can voluntarily report it by completing the [OFF-AIR repeater reporting form](#) . This will be extremely confidential, as no personal information will ever be requested. The information you will be asked for is as follows:

- Frequency to be verified
- **PRVIVFC** directory
- Repeater type
- Approximate time off the air
- Type of radio for verification
- How did the verification?

❖ **Emergency Repeater Form** = This form will be completed by trustees who voluntarily make their repeaters available in the event of an emergency declared by government agencies. As a trustee, you authorize the use of your repeater for emergency communications or traffic with various volunteer groups and government agencies. The frequencies will appear in the emergency repeater directory.

Note: The trustees You must fill out the forms corresponding to your case, otherwise a violation of the procedures and protocols of your coordination required by the operational guide will be declared, which could **result in a lack of coordination of your frequency(ies)**.

ASPECTS OF DIGITAL REPEATERS IN COORDINATION

When coordinating digital repeaters, trustees should consider the following aspects:

- Trustees who have a digital repeater must inform the **PRVIVFC** how to access it so the board can report that it is online and send their validation certificate.
- The assigned frequency **cannot be used in a super-hotspot or hotspot , it is strictly prohibited since the frequency is assigned for the use of a repeater** .
- The trustee voluntarily has the right to choose whether his repeater will be linked to different networks via the Internet, such as the following:
 - **DMR YAESU FCS**
 - **M17 P25 NXDN**
 - **REF DCS IAX**

Note: The trustee must inform which network he or she is connected to at the PRVIVFC only for verification of his or her repeater for comparison in the validation process in order to send the validation certificate.

DEFINITIONS

Trustee = radio amateur who holds one of the licenses authorized by the FCC where the coordinating entity issues a coordination certificate for one or two specific repeater frequencies in the amateur radio band spectrum where, as the primary station, he or she has the duty or responsibility to:

- ✓ Keep the repeater on the air.
- ✓ Have your coordination and validation certificate up to date.
- ✓ Allow friendly interaction between users using your repeaters.
- ✓ Avoid misuse of your repeater as the trustee is the primary operator of your repeater.

Primary trustee = A radio amateur who owns a primary coordinated frequency recommended by the coordinating entity and has the right to share or not share that frequency. In cases of interference with uncoordinated repeaters on the same frequency, the FCC takes legal action according to Part 97.c, which states the following:

(c) Where the transmission of one repeater causes harmful interference to another repeater, the owners of both repeaters are equally and fully responsible for resolving the interference unless the operation of one repeater is recommended by the frequency coordinator and the operation of the other is not. In this case, the owner of the uncoordinated repeater has the primary responsibility for resolving the interference.

Secondary trustee = a radio amateur who owns a shared frequency coordinated on a secondary plane recommended by the coordinating entity and authorized by the primary trustee in a mutual agreement. There are certain limitations on the use of the shared frequency.

Note: The trustee of a repeater may request that a user, if he or she misuses the repeater, restrict his or her use of the repeater according to the regulations of Part 97.e, which states:

e. It is permitted to limit the use of a repeater to certain users only.

Coordinated frequency = frequency recommended by the coordinating entity to a particular trustee endorsed by the coordinating entity.

Non-coordinated frequency = frequency not recommended by the coordinating entity and not endorsed by the coordinating entity.

Duplicate frequency = the primary trustee has the right to duplicate its frequency in another specific location without causing interference and authorized by the coordinating entity.

Shared frequency = the primary trustee is allowed to share one of its frequencies with a second trustee with certain restrictions authorized by the coordinating entity without causing interference with the primary trustee.

TYPES OF CERTIFICATES

Coordination Certificate = certificate issued by the coordinating entity to a radio amateur licensed (T, G, E) to operate on a specific frequency with the responsibility required by Part 97 of Repeater Stations.

Validation Certificate = certificate issued by the coordinating entity to a radio amateur with a license (T, G, E) as an operator at a specific frequency with the responsibility required by Part 97 of Repeater Stations, which shows that his repeater station is on the air (ON AIR) according to studies carried out by the coordinating entity each year.

A declaration by the Federal Communications Commission (**FCC**) that any provision of this Guide is invalid, void, or unconstitutional will not affect the remaining provisions of this Guide, which will retain their full force and effect. We certify that this is ***a true and exact copy of this Guide as amended and approved at the virtual meeting*** today, ***May 8, 2025.***

Juan Valentin Jimenez

Ivan Valentin, KP3IV Julio Diaz Santiago KP3JD

Secretary and Custodian President

PR/VI VFC INC. PR/VI VFC INC.

Julio Diaz Santiago

